



**The Supreme Court of the United Kingdom
Management Board**

Minutes of the meeting held on 28th July 2021

Attending: Vicky Fox - Chief Executive Officer (Chair)
Kathryn Cearns (Non-Executive Director)
Tim Slater (Non-Executive Director)
Sam Clark - Director of Corporate Services
Louise di Mambro -Registrar
Chris Maile - Head of Human Resources
Paul Brigland - Head of IT and Building Services
Sanjeet Bhumber - Finance Director
Janet Coull – Trisic - Co-Head of Communications
Ian Sewell - Deputy Registrar
Board Secretary

Agenda item 1. Apologies for absence.

1.1 No apologies for absence were received.

Agenda item 2. Declaration of conflicts of interests.

2.1 No declaration of conflicts of interests were noted.

Agenda item 3. Approval of the minutes of the meetings of 9th June 2021 and Action Log.

3.1 The minutes were approved with one amendment.

3.2 Progress against each of the actions was noted and reflected on the action log.

Agenda item 4. Management Information Dashboard 2021

4.1 The Board reviewed the contents of the dashboards and the discussed the latest updates.

Agenda item 5. Business Area Performance Report

5.1 The Board thanked the Director of Corporate Services for the report and the paper provided by Finance. The Board discussed the busy end of term and latest achievements of the team. The Board discussed the latest finance update, the reopening of the building, updates on safety and security and updates from the IT team.

5.2 The Board thanked the Registrar for the paper and discussed the latest updates including on the processes of judgments, the latest on the Registry's activities relating to the Business Plan, and ongoing work within the team.

Agenda item 6. Risk Register 2021-22

6.1 The Board noted the updates provided by the paper and the latest on highest and lowest risk of exposures which included a deep dive into the Court Performance Risk and the next steps for the team in continuing to manage the risk.

Agenda item 7. Remuneration Committee Update

7.1 Tim provided an updated that the pay proposal had been approved and there had been discussion on SCS pay, along with Reward and Recognition approach for Judicial Assistants.

Agenda item 8. Business Plan 2021-22 – Quarter 1 Update

8.1 The Board discussed latest areas of focus on quarter one of the business plan and team's outcome delivery plans. The Board agreed the approach and the presentation of the Business Plan and welcomed the visibility and development for teams attending the Board to present progress on the Outcome Delivery Plans.

Agenda item 9. UKSC Diversity, Inclusion and Belonging Strategy and the Judicial Diversity and Inclusion Strategy

9.1 The Board thanked the Head of Human Resources for the paper. The Board discussed feedback from staff and Justices, next steps including embedding the strategy into the culture, and the appointment of the Finance Director as Diversity, Inclusion and Belonging Champion. The Board noted that there had been training sessions on bias awareness training,

9.2 It was considered how diversity and inclusion could be built into the recruitment process and how this could be brought forward. Interest was expressed by the NED's in contributing to these discussions.

Agenda item 10. Stakeholder Engagement Plan

10.1 The Board was presented with the Stakeholder Engagement Plan. The Board talked through the context, the plan, and how to best engage with stakeholders and build relationships. The Board noted that this plan was a key priority for the Court.

Date of next meeting: 30th September 2021