



The Supreme Court of the United Kingdom
Minutes of the Management Board Meeting
on Wednesday 20 July 2022

Attendees: Vicky Fox - Chief Executive Officer (Chair)
Kathryn Cearns (Non-Executive Director)
Tim Slater (Non-Executive Director)
Sam Clark - Director of Corporate Services and Change
Sanjeet Bhumber - Finance Director
Sophia Linehan Biggs - Co-Head of Communications
Chris Maile - Head of Human Resources
Ian Sewell - Deputy Registrar
Board Secretary/ Senior Governance and Business Manager

Apologies: Janet Coull Trisic - Co- Head of Communications and Paul Brigland - Head of IT and Building Services

Item 1: Welcome and Apologies

1. The Chair welcomed everyone to the Board meeting. Apologies were received from the Co – Head of Communications and Head of Building Services.

Item 2: Declaration of Conflict of Interests

2. No declarations of conflict of interests were received.

Item 3a: Minutes of Previous Meeting

3. The minutes of the previous meeting were approved.

Item 3b: Action Log

4. The Board noted the progress on the Action Log without any comments.

Item 4: Draft Balanced Scorecard

5. The Board presented the draft Balanced Scorecard and the Board were content with the document. The Board reviewed the latest finance update, the organisation’s readiness for the Change Programme, and updates from Heads of Teams.

Item 5: Risk Register

6. The Board Secretary presented the Risk Register for 2022-23 and explained latest developments in processes of monthly assurance conversations with risk owners. The Board ran through the latest on each risk and reviewed updates.

Item 6a: Business Areas Performance Reports

7. The Director of Corporate Services presented the Corporate Services Report which included highlights such as the production and publication of the Annual Reports and Accounts for 2021/22 and the publication of the current year's Business Plan, along with the production of the team Outcome Delivery Plans (ODPs). There was a general discussion on the reception of ODPs by staff. The Board noted that teams found them useful. Each set out a clear plan for the year and what activity teams would be focusing on in a particular quarter.

Item 6b: Registry Report

8. The Deputy Registrar presented the Registry report sharing that the ODP is helping the Registry discuss ways of working and that it is a useful tool in helping the team to review its processes.

Item 7: Audit and Risk Assurance Committee Update

9. Kathryn provided an update from the Extraordinary ARAC on 5 July. ARAC signed off the Annual Reports and Accounts. Kathryn thanked everyone for their work. The Chair expressed her thanks to everyone involved.

Item 8: Safety and Security Committee Update

10. The Director of Corporate Services and Change presented a paper which provided an update from the Committee meeting on 27 April, the training on Emergency Procedures, and on the evacuation on 9 May due to an external security incident in Westminster. The Director of Corporate Services and Change updated the board on the evacuation that took place on 9 May and actions that will be taken up following this. The Board was updated about the Emergency Procedures training that was provided to staff and the justices.

Agenda Item 9: Fraud, Bribery and Corruption Policy

13. The Finance Director presented the paper and said that this had been approved by the Audit and Risk Assurance Committee. The Board approved the policy.

Agenda Item 10: Accounting for Leases Policy (IFRS16)

14. The Finance Director presented the paper and shared that this had been approved by the Audit and Risk Assurance Committee. The Board approved the policy.

Any Other Business

16. No items were raised.

The date of the next board is 28th of September.